



◆ Licensure Committee Advisory Council Minutes ◆ October 9, 2012 4:00-5:30pm

Date: Tuesday, October 9, 2012

Time: 4:00 – 5:30 pm

Location: MLC Library Board Room

In Attendance

Advisory Council Members: Shelly Boelter, Chuck Beitlich, Kim Haroldson, John Isch, Jill Morgan, Barb Polzin, Ron Wels, Janelle Woodbury

MLC Faculty: Susan Haar, Bob Klindworth, Larry Lotito, Ron Ohm, Al Spurgin, Cindy Whaley

MLC Staff: Ken Board, Gina Dunham

Welcome

- Dr. Whaley called the meeting to order by welcoming everyone.
- Enrollment Numbers
 - Fall of 2012 – 708 Students
 - Fall of 2011 – 697 Students
- New Faculty
 - Professor Greg Diersen
 - Pastor Jason Enderle
 - Pastor Mike Koepke
 - Instructor Tingting Zhang
- We are working on asking a new early childhood teacher to join the Advisory Council.

Minute Approval

- **Approved by:** Beitlich
- **Seconded by:** The rest of the Advisory Council

Advisory Council Information

- Available on the [MLC website](#):
 - [Minute Archives](#)
 - [Presentation Archives](#)
 - [MLC Resources](#)
 - [AC Membership Information](#)
 - Please make sure your information is correct and up to date.

MTLE Testing Policy (Minnesota Teacher Licensing Examinations)

- Student Teaching Requirements
 - Students must pass all of the Basic Skills (reading, writing, and mathematics) tests before they can student teach.

- Graduation Requirements
 - Students must pass all of the Basic Skills tests.
 - Students must at least take: *(allows them to be eligible for a limited license)*
 - Pedagogy Test
 - Content Test
- Academic Success Center (ASC)
 - 2 hours of remediation per failed subtest – reading, writing, and mathematics.
 - Students sign into a log book
 - More sample tests were ordered for the content and pedagogy tests
 - Currently Pearson has not yet made available a study guide for the Basic Skills tests.

MTLE Score Report – Basic Skills

- First Attempt - Overall
 - MLC = 79% pass rate
 - State of MN = 67% pass rate
- Best Attempt - Overall
 - MLC = 89% pass rate
 - State of MN = 75% pass rate
- Best Attempt – Basic Skills
 - Reading
 - MLC = 87% pass rate
 - State of MN = 76% pass rate
 - Writing
 - MLC = 90% pass rate
 - State of MN = 75% pass rate
 - Mathematics
 - MLC = 90% pass rate
 - State of MN = 75% pass rate

Licensure Program Updates

- The 5-8 Mathematics Endorsement was approved on March 9, 2012.
- The K-12 Technology Endorsement will be presented to the Board of Teaching (BOT) for approval in November.

Program Plan Revisions

- MLC is looking for ways to reduce the credit load and still meet the education requirements for the students.
 - Optimal Load = 15 credits/semester
 - Overload Maximum = 18 credits/semester

PERCA Reports (Program Effectiveness Reports for Continuing Approval)

- MLC submits reports via online in the fall of 2013.
- Program approval expires on June 30, 2014
- On-site Visit – Board of Teaching
 - Spring of 2014
 - The Licensure Advisory Council will be involved in the renewal process.

Clinical and Student Teaching Report

- Beginning with the 2013-14 school year, candidates will be individually responsible for transportation to clinicals and student teaching sites.

- The college will not cover the costs for transportation.
- Transportation needs of the student will not be considered in a student's placement. However, arrangements may be made to share rides and travel costs for those going to the same school district.
- MLC is staying within a 1 hour drive to a public school.

Assignments – May, 2012

- Nearly all available candidates were placed into ministry positions on Call Day, 2012
- 95 of the 96 teacher candidates were assigned to WELS congregations and school with the class of 2012 representing 48 of those placements.
- One candidate (a single major in music) remains to be assigned as of the end of September.

Public School Report – 2012-13, Sem 1

- Clinical Experiences
 - 48 Clinical Students
 - 35 Supervisors
 - 13 Schools
- Student Teaching Experiences
 - 51 Student Teachers
 - 43 Supervisors
 - 14 Schools

Lutheran School Report – 2012-13, Sem 1

- Student Teaching – Early Childhood
 - Professors Cheryl Loomis and Susan Haar have college supervisor responsibilities for 18 student teachers.
 - Early Childhood student teaching includes 3 experiences totaling 17 weeks during a semester:
 1. Infant/Toddler Experience – 3 weeks
 2. Pre-primary (ages 3-5) Experience – 8 weeks
 3. Primary (K-2) Experience – 6 weeks
 - Barb Polzin suggested that “more early childhood professors were needed with the current work load at MLC.” Jill Morgan reiterated the sentiment by acknowledging the “extremely busy schedules of the early childhood professors.”
 - Professor Susan Haar has announced her retirement at the conclusion of the 2012-13 school year.
 - Cindy Whaley gave “Congratulations” to Susan on her retirement but expressed “how much she will be missed at MLC.”
- Student Teaching – Elementary
 - MLC is partnering with 85 supervising teachers in 50 WELS schools.
 - Professors Carla Melendy and Jeff Wiechman are the full-time, on-the-road supervisors in elementary schools. Professor Ohm also supervises some elementary student teachers.
- Student Teaching – Secondary
 - 22 candidates are scheduled for their secondary professional semester.
 - Professor Ron Ohm serves as the college supervisor for the secondary experiences.

TPA – Teacher Performance Assessment

- Completing the TPA is a graduation requirement at MLC and is not currently tied to licensure.
- This is completed by student teachers only (not clinical) during their 5 week public school experience.
 - Kim Haroldson was concerned about whether 5 weeks is enough time to complete the TPA compared to other institutions.
 - Ron Wels asked about MLC's length of time during the student teaching experience versus the state's requirement of 10 weeks.

- Cindy Whaley explained that MLC is allowed to split the student teaching experience being that we are a parochial school and that we have a total of 15 weeks student teaching experience; 10 weeks in a Lutheran school, 5 weeks in a public school.
- The Education Office will need to assess approximately 100 TPAs this school year.
 - Currently Cindy Whaley and Jon Roux are trained to assess the TPAs. They will need to train colleagues to help with the TPAs.
 - Jill Morgan expressed “concern with the workload being placed on the Education Office” and suggested “more faculty and staff be hired to help with the increased workload involved with all the new programs, TPA, and PERCA.”
 - MLC must choose a platform for the TPAs to be uploaded by the candidate and assessed by trained scorers during the 2013-14 academic year.

MLC Early Childhood Learning Center Update

- Demolition will be begin in Spring of 2013.
- The new Center will be ready by the 2013-14 school year.
- The building cost is approximately \$2.8 million.
- The total givings are approximately \$625, 000 as of September, 2012.
- MLC received a \$1.2 million dollar matching challenge grant.
- Kim Haroldson asked “if there will be updates for the public as everyone in the community is excited about the new Childhood Center.”
 - Susan responded that “more meetings are scheduled in the upcoming weeks to finalize the details of the Childhood Center. After the details are finalized we expect the public to receive updates.”
- Kim Haroldson then asked about openings at the Childhood Center. Susan responded by saying that “the Center is already full for next year and that they have a waiting list for future years”.

Next Scheduled Meetings

- Tuesday, April 9, 2013
- Tuesday, October 8, 2013
- 4:00-5:30pm
- MLC Library Board Room

Closing Remarks

- Shelly Boelter: “We are always looking for MLC students to help us in the community such as babysitting, office duties, etc. I am also excited about Special Education being part of MLC’s future plans.”
- Cindy Whaley: “Thanks to everyone and have a great night!”