

## Student Appeal/Grievance Form

## I

Signature of Student

	ontact information ne			
Add	ressStreet	City	State	Zip
Tele	ephone Numbers	-		·
	Home	Work	Cell	
Ema	ail address			
Aca	demic Program			
II. Ap	opeal/Grievance			
	als must be filed according to the quate or undergraduate student app		es set forth in the ap	plicable
Gener	rally, an appeal or grievance meet	s one or more of the t	following objectives:	
-	To bring new information that m To protest a procedural error or To question the appropriateness	inconsistency in the a		considered.
To cor	mplete the appeal process			
1.	Review the objectives above and write a letter or email that states clearly in the opening paragraph the reason(s) you believe an appeal is warranted. Use the following paragraph(s) to expand or substantiate the reason(s) for the appeal or grievance, including a summary of any evidence you would like to be considered in the review process. Attach this document to this form.			
2.	Attach any supporting document be supportive.	ation (e.g. letter from	n a medical profession	nal) that may
3.	If you are presenting a Step 3 approcess/Grievance Procedure or decision, indicate whether you wor not you wish to have someonin person, please note that you set by the personnel considering	you are an undergrad yould like to present y e present with you. I will need to comply wi	luate student appealing our appeal in person, f you wish to present	and whether your appeal
	I would like to request to prese	nt my appeal in perso	n.	
	_ I would like to have someone p	resent with me at my	presentation.	
	The name of this person is		·	
, ,	gning below, I certify that the fact lete, and I authorize investigation			s are true and

Date